

Department of Training and Capacity Building in Education

Advisory Committee Meeting

17th February 2020 at 1030 hrs

AGENDA



National Institute of Educational Planning and Administration
17-B, Sri Aurobindo Marg, New Delhi – 110 016

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I. Role of the Department

Training and capacity building is conceived as one of the most important activities of a growing organization. Training has the potential of bringing about change in the attitude and enables in enhancing performance of the personnel serving any organization. Training and capacity building therefore, needs to be looked as a fruitful exercise for the development of any organization. There is a need for creating institutional and departmental scope for proper and adequate programmes of capacity building not only for developing individual skills/capacities but also for nurturing the talents of the personnel for effectively serving the organization and ultimately for its development.

In the light of the importance and potential which the activities of training and capacity building carry, NUEPA has embarked upon creating a specialized *Department of Training and Capacity Building in Education* on 17th May, 2012. Creation of this department added fillip to the activities of NUEPA more particularly in the light of importance it places on training and capacity building programmes for the benefit of the educational planers and administrators of the country as well as the countries which are entering into the path of development.

Some of the main activities of the Department are as follows:

- (a) Conducting two major diploma programmes annually: Post Graduate Diploma Programme in Educational Planning and Administration (PGDEPA) and International Diploma in Educational Planning and Administration (IDEPA).
- (b) Designing and conducting training (pre-induction) for *the newly recruited Education Officers* (Provincial Officers) of the various state governments
- (c) Continuous support and capacity building of the *Faculty members of SIEMATs* of India and also providing inputs in establishing SIEMATs in other states.
- (d) Organizing all request programmes and outreach programmes from Central and State Governments as well as International request/sponsored programmes.
- (e) Organizing short term training programmes in areas of national importance like education for minority and tribal communities..
- (f) Carrying out Research in training and capacity building strategies in education.

Vision of the Department

- Creating linkages at the state and international levels for improving the capacities of their administrators.
- Empowering State Institutions by creating more stable and dedicated institutional arrangement for creating a critical mass of trained teams in the Departments of Education.
- Reaching out to the Grassroots: Through State Conferences for efficient implementation of the national programmes for the DEOs/BEOs all over the nation in a phased manner,

to articulate the important programmes and policies of educational reforms which are in progress in the country.

- To organize training programs on request at national and international level to the need based thematic and cadre based courses particularly for trainees at the induction and promotion level.
- To conduct research in training and capacity building strategies in education at national and international level with a focus on educational training need studies of different cadres of functionaries, field officers and administrators from school and higher education level.

II. PROGRAMMES CONDUCTED IN 2019-20

Sl. No.	Title of the Programme	Dates	Programme Team	Report
1.	35 th International Diploma in Educational Planning and Administration (IDEPA)	31 March- 30 April, 2019 (Complete Duration: February 1 to July 30, 2019)	Prof. B. K. Panda Dr. Mona Sedwal	Enclosed
2.	5 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase III	1 December, 2018- February 28, 2019 (At the place of Posting)	Prof. B. K. Panda Dr Savita Kaushal	Enclosed
3.	5 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase- IV	April 8- 12, 2019	Dr Savita Kaushal	Enclosed
4.	5 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase- V	22 April- 21 June, 2019 (At the place of Posting)	Dr Savita Kaushal	Enclosed
5.	5 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase VI	June 24-28, 2019	Dr Savita Kaushal	Enclosed
6.	International Programme for Educational Administrators (IV IPEA)	July 15 to August 9, 2019	Dr. Mona Sedwal	Enclosed
7.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase I	1-31 August, 2019 (At the place of Posting)	Dr Savita Kaushal	Enclosed
8.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase II	September 1 to November 30, 2019	Prof. Veera Gupta Dr Savita Kaushal Dr. Mona Sedwal	Enclosed
9.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase III	1 December, 2019- 31 March 2020 (At the place of Posting)	Prof. Veera Gupta	Enclosed
10	36 th International Diploma in Educational Planning and Administration (IDEPA)	February 1 to April 30, 2020	Prof. Veera Gupta Dr. Mona Sedwal	Enclosed

PROGRAMME CONDUCTED BUT NOT SCHEDULED 2019-20

Sl. No.	Title of the Programme	Dates	Programme Team	Report
1.	International Programme in Educational Management for Myanmar Educational Administrators (II IPEM)	01-23 November, 2019 <i>23 Participants</i>	Prof. Veera Gupta Dr. Mona Sedwal	Enclosed

PROGRAMMES TO BE SCHEDULED IN MARCH 2020

Sl. No.	Title of the Programme	Dates	Programme Team
1.	Two State Level Conference on Educational Planning and Administration For DEO/ BEO/ DIOS (Goa and Madhya Pradesh)	As per the State Government Provision Field Based	Prof. Veera Gupta Dr. Mona Sedwal

PROGRAMMES SCHEDULED BUT NOT CONDUCTED 2019-20

Sl. No.	Title of the Programme	Dates	Programme Team	Remarks
1.	Two Programmes – Training Programme on Capacity Building of School Heads serving Ashram Schools functioning in the Scheduled Tribe Areas – Field-Based in Maharashtra and Andhra Pradesh	(September/October/November 2019)	Prof. B. K. Panda	On Medical leave since April 2019

PROPOSED PROGRAMMES IN 2020-21

S. No.	Title of the Programme	Dates	Programme Team
1.	36 th International Diploma in Educational Planning and Administration (IDEPA)	31 March- 30 April, 2020 (Complete Duration: February 1 to July 30, 2020)	Prof. Veera Gupta Dr. Mona Sedwal
2.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase-IV	April 27-1 May, 2020	Prof. Veera Gupta Dr. Mona Sedwal
3.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase-V	4-8 May, 2020 (At the place of Posting)	Prof. Veera Gupta Dr. Mona Sedwal
4.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase VI	6-10 July, 2020	Prof. Veera Gupta Dr. Mona Sedwal
5.	International Programme for Educational Administrators (V IPEA)	July 13 to August 07, 2020	Prof. Veera Gupta Dr. Mona Sedwal
6.	7 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase I	1-31 August, 2020 (At the place of Posting)	Prof. Veera Gupta Dr. Mona Sedwal
7.	7 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase II	1 September to 30 November 2020	Prof. Veera Gupta Dr. Mona Sedwal
8.	7 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA) - Phase III	1 December, 2020- 31 March 2021 (At the place of Posting)	Prof. Veera Gupta Dr. Mona Sedwal
9.	Policy dialogue on “ Role and Functions of Capacity Building Institutions: SCERTs and SIEMATs”	Two days in May 2020, NIEPA	Prof. Veera Gupta Dr. Mona Sedwal
10.	Policy dialogue on “ Education for Children with Specific Learning Disabilities: dyslexia, dysgraphia, dyscalculia, attention deficit disorder and dyspraxia”	Two days in November 2020, NIEPA	Prof. Veera Gupta
11.	37 th International Diploma in Educational Planning and Administration (IDEPA)	February 1 to April 30, 2021	Prof. Veera Gupta Dr. Mona Sedwal

PROPOSED PROGRAMMES IN 2020-21

1. XXXVI International Diploma in Educational Planning and Administration

Title of the Programme	36th International Diploma in Educational Planning and Administration (IDEPA)
Introduction	IDEPA endeavors to promote the spirit of Regional Corporation, international understanding and goodwill through exchange of experiences on subject matter and issues important to the development of human resource. With this mission, it aims at augmenting capabilities and competencies to educational planning and administration. Its objectives are to:
Objective of the Programme	<ul style="list-style-type: none"> • Understand educational developments in the developing countries with particular reference to policy, planning and management, especially on quality and equity issues relating to school, vocational and higher education. • Encompass the principles, concepts and techniques of educational planning, supervision, administration, management and leadership for fulfilling the national goals and meeting local requirements of various countries. • Develop skills of analysis, statistical interpretation, forecasting, project preparation for macro and micro level educational planning, on the one hand, and effective managerial leadership skills in educational administration, project management and programme implementation on the other.
Theme	Educational Planning and Administration
Date and Venue	February 1 to July 30, 2020 NIEPA
Participants	Educational personnel of sister countries engaged in the planning and administration of elementary, secondary sectors of education at the national, provincial, district or institutional level are eligible.
Out put	International Cooperation
Budget	The funding for the programme is done under ITEC Scheme, Ministry of External Affairs, and Government of India. NIEPA does not provide fellowship or any financial assistance to the participants of the programme.
Faculty	Prof. Veera Gupta Dr. Mona Sedwal

Budget Estimates	Estimated Expenditure (As per MEA rules)
Local TA to Participants/ Airport Pick up-drop	1470 per participant
Boarding and Lodging of the participants	1500+800 = 2300/- per day/ per participant
Honorarium to resource persons and Local Conveyance / Institutional Fee	4200*13 = 54600 per participant

Travel and Hospitality to outstation Resource Persons	-----
TA DA Boarding Lodging to NIEPA faculty (for field Based Programme)/ course fee	-----
Expenditure on stationary, Photocopy Bags/ folders, special lunch/dinner High Tea/ Book allowance and project allowance	7000/- per participant
Transport arrangement for local/ outstation field visit	28875/- per participant
Contingency Expenditure if any/ Inaugural and Valedictory allowance	300/- per participant

2, 3 and 4. Post Graduate Diploma in Educational Planning and Administration (PGDEPA) - Phase- IV, V and VI

Title of the Programme	6th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase- IV, V and VI
Introduction	The participants in the PGDEPA are expected to prepare a project report during this phase. The topic for the project is identified by the participants based on its utility for their future professional development on the job. During this phase, a faculty member is assigned to each participant for guiding the project work which is assigned to the participant during Phase 2 of the programme.
Objective of the Programme	The overall objective of the programme is to promote professional competency and capacity of the education functionaries in the areas of educational planning and administration. The specific objectives of the programme are: <ul style="list-style-type: none"> ● To upgrade and enhance the knowledge of the participants on educational policies and programmes in India; ● To deepen the understanding on educational planning process and administration; ● To develop skills and abilities to formulate plans, design programme and manage implementation of programmes; ● To train the participants to elaborate on educational programmes, prepare monitoring plans and evaluation reports on the educational programmes.
Theme	Educational Planning and Management
Date and Venue	27 April, 2020 to 10 July 2020.
Participants	35 District Education Officers/Block OR Assistant Education Officers dealing with planning and management in education departments of the state, faculty members of SCERTs/ SIEs and DIETs, Faculty Members from Education Department of selected Universities.
Out put	Capacity Building of State Education Officers
Budget	The funding for the programme is done by NIEPA.
Faculty	Prof. Veera Gupta Dr. Mona Sedwal

Budget Estimates		Phase- I 01/08/2019 31/08/2019	Phase II 01/09/2019- 30/11/2019	Phase- III 01/12/2019- 29/02/2020	Phase- IV & V(b) 27/04/2020- 08/05/2020	Phase – V(b) 11/05/2020- 10/07/2020	Phase- VI 06- 10/07/2020	Total
Payments to Participants	T.A.	-	(10,000 X 35)= Rs. 3,50,000/-	-	(10,000 X 23)= Rs. 2,30,000/-	-	(10,000*23) =Rs.2,30,000	Rs. 8,10,000
	Stipend		(3000*3*35) =Rs.3,15,000					Rs.3,15,000
	Book grant/ Pen drive/ Calculator		Rs.70,000					Rs.70,000
	Project Grant				Rs. 34,500			Rs. 34,500
	Sub-Total		Rs.7,35,000/-		Rs.2,64,500/-		Rs.2,30,000/-	Rs.12,29,500/-
Boarding and Lodging of the participants	Room Rent @800/-	-	(800*90 days*35) = Rs. 25,20,000/-	-	(800*15*23) =Rs.2,76,000/-	-	(800*5*23) =Rs.92,000	Rs.28,88,000/-
	Food (23 participants +10 Staff @248/-		(248*90*35) =Rs. 7,81,200/-		(248*15*33) =Rs.1,22,760/-		(248*5*33) =Rs.40,920/-	Rs.9,44,880
	High Tea @120/-		(120*3*100) = Rs.36,000/-		(120*100) = Rs.12,000		(120*100) = Rs.12,000	Rs. 60,000
	Special Lunch @125		Rs.40,000/-		-		Rs. 12,500/-	Rs. 52,500
	Sub-Total		Rs.33,77,200/-		Rs.4,10,760/-		Rs. 1,57,420/-	Rs.39,45,380/-
Field visits	Local Field Visit	-	Rs.1,00,000	-	-	-	-	Rs. 1,00,000
	Interstate Field Visit	-	Rs.8,00,000/-	-	-	-	-	Rs. 8,00,000
	Sub-Total		Rs.9,00,000					Rs.9,00,000

Conveyance and Honorarium to Resource Persons	Local	-	Rs.90,000/-	-	Rs.2,00,000	-	Rs.60,000	Rs. 3,50,000/-
	Outstation	-	Rs.2,00,000/-		-	-	-	Rs.2,00,000/-
	Sub-total		Rs. 2,90,000/-		Rs. 2,00,000/-		Rs. 60,000/-	Rs.5,50,000/-
Stationery, Photocopy etc	-	Rs.1,00,000	-	Rs.50,000	-	Rs.50,000	Rs. 2,00,000	
Contingency Expenditure, if any	-	Rs.1,00,000/-	-	Rs.1,00,000	-	Rs.1,00,000	Rs. 3,00,000	
Total	-	Rs.55,02,200 /-	-	Rs.10,25,260 /-	-	Rs. 5,97,420/-	Rs.71,24,880/-	

Payment to Project Staff	Junior Consultant @34,000/-	Rs.4,08,000/-					Rs.4,08,000/-
	Data Entry Operator @17,000/-	Rs. 2,04,000/-					Rs. 2,04,000/-
	Total	Rs.6,12,000/-					Rs.6,12,000/-

5. International Programme for Educational Administrators

Title of the Programme	International Programme for Educational Administrators (V IPEA)
Introduction	This short-term programme has been conceptualised keeping in view work load of most of the educational functionaries and their constraints to participate in a long term programme of a longer duration. The programme enabled the educational officials to keep abreast recent developments in the field of educational planning and management taking place in the world of education as well as share information and experiences with other participating countries and explore possibilities for adapting innovations and changes which have been implemented and are successful.
Objective of the Programme	<ul style="list-style-type: none"> The Programme has designed the course structures in order to keep pace with the changing scenario of the district level administrators. The Programme in general strives to sensitise the participants in subject areas relating to policy, planning and management; and The programme encompasses the principles, concepts and techniques of educational planning, administration, management and leadership for fulfilling the national goals and meeting local requirements. In this regard, it tries to develop skills of managing data at macro and micro levels of educational planning, on the one hand, and effective managerial leadership skills in educational management and planning capacity building programmes for its personnel on the other.
Theme	Educational Planning and Administration
Date and	July 13 to August 7, 2020

Venue	NIEPA																
Participants	Educational personnel from various countries engaged in the planning and administration of elementary, secondary education at the national, provincial, district or institutional level from various countries outside India.																
Out put	International Cooperation																
Budget	<p>Indian Government provides financial assistance under Indian Technical and Economic Cooperation (ITEC) scheme, Ministry of External Affairs, Government of India.</p> <p>NIEPA does not provide fellowship or any financial assistance to the participants of the programme.</p> <p>Budget Estimates for Programme Support for Course Work at NIEPA (IDEPA & IPEA):</p> <table> <tr> <td>Project Junior Consultant for 12 Months @ 30,000/- p. m.</td> <td>Rs.</td> </tr> <tr> <td>3,60,000/-</td> <td></td> </tr> <tr> <td>Project Data Entry Operator for 12 months @ 17,000/- p.m.</td> <td>Rs.</td> </tr> <tr> <td>2, 04,000/-</td> <td></td> </tr> <tr> <td>Contingency</td> <td>Rs.</td> </tr> <tr> <td>2,00,000/-</td> <td></td> </tr> <tr> <td>TOTAL</td> <td>Rs.</td> </tr> <tr> <td>7,64,000/-</td> <td></td> </tr> </table>	Project Junior Consultant for 12 Months @ 30,000/- p. m.	Rs.	3,60,000/-		Project Data Entry Operator for 12 months @ 17,000/- p.m.	Rs.	2, 04,000/-		Contingency	Rs.	2,00,000/-		TOTAL	Rs.	7,64,000/-	
Project Junior Consultant for 12 Months @ 30,000/- p. m.	Rs.																
3,60,000/-																	
Project Data Entry Operator for 12 months @ 17,000/- p.m.	Rs.																
2, 04,000/-																	
Contingency	Rs.																
2,00,000/-																	
TOTAL	Rs.																
7,64,000/-																	
Faculty	Prof. Veera Gupta Dr. Mona Sedwal																

Budget Estimates	Estimated Expenditure (As per MEA rules)
Local TA to Participants/ Airport Pick up-drop	1470 per participant
Boarding and Lodging of the participants	1500+800 = 2300/- per day/ per participant
Honorarium to resource persons and Local Conveyance / Institutional Fee	4200*4 = 16800 per participant
Travel and Hospitality to outstation Resource Persons	-----
TA DA Boarding Lodging to NIEPA faculty (for field Based Programme)/ course fee	-----
Expenditure on stationary, Photocopy Bags/ folders, special lunch/dinner High Tea/ Book allowance	5000/- per participant
Transport arrangement for local/ outstation field visit	10000/- per participant
Contingency Expenditure if any/ Inaugural and Valedictory allowance	300/- per participant

6, 7 and 8. 7th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)

Title of the Programme	<p>7th Post Graduate Diploma in Educational Planning and Administration (PGDEPA) (1st August, 2020 to 17th July, 2021)</p> <p>The PGDEPA has 6 phases of course work, they are as follows:</p> <ul style="list-style-type: none"> • First Phase : August 1-31, 2020 : Preparatory Phase at place of work • Second Phase: September 1,2020 to November 30, 2020 : Course Work at NIEPA • Third Phase: Project Work : December 1, 2020 to March 31, 2021: At place of work • Fourth Phase: Workshop on Presentation of Project Work : 27 April, 2021 – 1 May, 2021 at NIEPA • Fifth Phase (a): Advanced Course Work: 4-8 May, 2021 - at NIEPA • Fifth Phase (b): Advanced Course Work: 11 May, 2021 – 10 July, 2021- At place of Work • Sixth Phase: Assessment, presentation and award: 13-17 July, 2021
Introduction	<p>The participants in the PGDEPA are expected to prepare a project report during this phase. The topic for the project is identified by the participants based on its utility for their future professional development on the job. During this phase, a faculty member is assigned to each participant for guiding the project work which is assigned to the participant during Phase 2 of the programme.</p>
Objective of the Programme	<p>The overall objective of the programme is to promote professional competency and capacity of the education functionaries in the areas of educational planning and administration. The specific objectives of the programme are:</p> <ul style="list-style-type: none"> • To upgrade and enhance the knowledge of the participants on educational policies and programmes in India; • To deepen the understanding on educational planning process and administration; • To develop skills and abilities to formulate plans, design programme and manage implementation of programmes; • To train the participants to elaborate on educational programmes, prepare monitoring plans and evaluation reports on the educational programmes.
Theme	Educational Planning and Management
Date and Venue	August 1, 2020 to 17 July, 2021, NIEPA, New Delhi
Participants	35 District Education Officers/Block OR Assistant Education Officers dealing with planning and management in education departments of the state, faculty members of SCERTs/ SIEs and DIETs, Faculty Members from Education Department of selected Universities.
Out put	Capacity Building of State Education Officers

Budget	The funding for the programme is done by NIEPA.
Faculty	Prof. Veera Gupta Dr. Mona Sedwal

Budget Estimates		Phase- I 01/08/2020 31/08/2020	Phase II 01/09/2020 30/11/2020	Phase- III 01/12/2020 28/02/2021	Phase- IV & V(b) 26-30/04/2021 03-07/05/2021	Phase – V(b) 08/05/2021 21-30/06/2021	Phase- VI 5-9/07/2021	Total
Payments to Participants	T.A.	-	(10,000 X 35)= Rs. 3,50,000/-	-	(10,000 X 35)= Rs. 3,50,000/-	-	(10,000*35) =Rs.3,50,000	Rs. 10,50,000
	Stipend		(3000*3*35) =Rs.3,15,000					Rs.3,15,000
	Book grant/ Pen drive/ Calculator		Rs.70,000					Rs.70,000
	Project Grant				Rs. 52,500			Rs. 52,500
	Sub-Total		Rs.7,35,000/-		Rs.4,02,500/-		Rs.3,50,000/-	Rs.14,87,500/-
Boarding and Lodging of the participants	Room Rent @800/-	-	(800*90 days*35) = Rs. 25,20,000/-	-	(800*15*35) =Rs.4,20,000/-	-	(800*5*35) =Rs.1,40,000	Rs.30,80,000/-
	Food (35 participants +10 Staff) @248/-		(248*90*45) =Rs. 10,04,400/-		(248*15*45) =Rs.1,67,400/-		(248*5*45) =Rs.55,800	Rs.12,27,600
	High Tea @120/-		(120*3*100) = Rs.36,000/-		(120*100) = Rs.12,000		(120*100) = Rs.12,000	Rs. 60,000
	Special Lunch @125		Rs.40,000/-				Rs. 12,500/-	Rs. 65,000
	Sub-Total		Rs.36,00,400/-		Rs.5,99,400/-		Rs. 2,20,300/-	Rs.44,20,100/-
Field visits	Local Field	-	Rs.1,00,000	-	-	-	-	Rs. 1,00,000

	Visit							
	Interstate Field Visit	-	Rs.8,00,000/-	-	-	-	-	Rs. 8,00,000
	Sub-Total		Rs.9,00,000					Rs.9,00,000
Conveyance and Honorarium to Resource Persons	Local	-	Rs.90,000/-	-	Rs.2,00,000	-	Rs.60,000	Rs. 3,50,000/-
	Outstation	-	Rs.2,00,000/-		-	-	-	Rs.2,00,000/-
	Sub-total		Rs. 2,90,000/-		Rs. 2,00,000/-		Rs. 60,000/-	Rs.5,50,000/-
Stationery, Photocopy etc		-	Rs.1,00,000	-	Rs.50,000	-	Rs.50,000	Rs. 2,00,000
Contingency Expenditure, if any		-	Rs.1,00,000/-	-	Rs.1,00,000	-	Rs.1,00,000	Rs. 3,00,000
Total		-	Rs.57,25,400/-	-	Rs.13,51,900/-	-	Rs. 7,80,300/-	Rs.78,57,600/-

Payment to Project Staff	Junior Consultant @34,000/-	Rs.4,08,000/-		Rs.4,08,000/-
	Data Entry Operator @17,000/-	Rs. 2,04,000/-		Rs. 2,04,000/-
	Total	Rs.6,12,000/-		Rs.6,12,000/-

Grand Total: 78,57,600 + 6,12,000 = 84,69,600

9. Policy dialogue on “Role and Functions of Capacity Building Institutions: SCERTs and SIEMATs”

Title of the Programme	Policy dialogue on “ Role and Functions of Capacity Building Institutions: SCERTs and SIEMATs”
Introduction	Capacity building means raising performance levels of individuals, organizations and also of systems through training, mentoring/shadowing, extension activities and other means to resolves challenges and contemporary issues. Indian education system has been facing issues of access, quality, relevance and equity ever since independence of the country. The policy dialogue will be organised to discuss the issues being faced by the country and the role of State Councils of Educational Research and Training Institutes and State Institute of Educational Management and Training established to combat

	these. The dialogue will be facilitated with the report of the research study conducted by the department
Objective of the Programme	1. To discuss the role and functions of SCERTs and SIEMATs as assigned and being performed. 2. To discuss the issues and challenges being faced by them to perform assigned roles 3. To discuss the new roles to be taken up to achieve national targets 4. To prepare policy brief on role and functions of SCERTs and SIEMATs.
Theme	Role and functions of SCERTs and SIEMATs
Date and Venue	Two days in May 2020 NIEPA
Participants	30 directors of SCERTs and SIEMATs
Out put	Policy brief
Faculty	Prof. Veera Gupta Dr. Mona Sedwal

Budget Estimates	Estimated Expenditure (As per NIEPA rules)
TA to Participants	30 @ 20,000=06,00,000
Boarding and Lodging of the participants	30*2*1000= ,60,000
Local Conveyance and Honorarium to resource persons	5*2000* 2 = 20,000
Travel and Hospitality to outstation Resource Persons	2*40,000=80,000
TA DA Boarding Lodging to NIEPA faculty (for field Based Programme)	-----
Expenditure on stationary, Photocopy Bags/ folders, special lunch/dinner High Tea	40*400=16000
Transport arrangement for local/ outstation field visit	-----
Contingency Expenditure if any	10,000
Total	7,76,000

11. Policy dialogue on “Education for Children with Specific Learning Disabilities: dyslexia, dysgraphia, dyscalculia, attention deficit disorder and dyspraxia”

Title of the Programme	Policy dialogue on “ Education for Children with Specific Learning Disabilities: dyslexia, dysgraphia, dyscalculia, attention deficit disorder and dyspraxia”
Introduction	Specific Learning Disability (SLD) of any one or more types (four Ds and ADHD) is found in 20 percent of children. Though it has been included as one of the disability in 2016 Act and rules of its diagnosis notified by Ministry of health in 2017, it has not yet been addressed by education department. The Act has specific clause on its early identification. Samagra Abhiyan and circulars of directorates address all twenty one disabilities together. But SLD being invisible disability more over children bestowed with average or higher IQ get missed out. The data reveals that their identification is at 0.1 percent instead of

	20 percent and pass outs at 5 % rather at 100 %. The retention and pass out rate as well as passing percentage of children with SLD can be improved or could be made 100 % with the help of a comprehensive policy. Such policy documents, manuals are available in other countries but it is not available in India for SLD. A policy dialogue will help in preparation of such a policy from right perspective.
Objective of the Programme	<ol style="list-style-type: none"> 1. To discuss the legal and regulatory policies (Acts, Court Judgements and Regulations) available for SLD 2. To discuss gaps in the executive policies i.e circulars issued by directorates for the education of SLD 3. To prepare policy brief to be used by functionaries of education sector
Theme	<p>Educational Provisions for Children with SLD:</p> <ol style="list-style-type: none"> 1. Universal design of learning: This is achieved through designing flexibility at all levels: setting of goals, developing learning experiences, materials, and assessment 2. Curriculum differentiation strategies 3. Learning strategies : highlighting big ideas, sequencing of skills and knowledge
Date and Venue	Two days in November 2020 NIEPA
Participants	30 directors or senior officers of DOE or Samagra Abhiyan
Out put	Policy brief/ manual
Faculty	Prof. Veera Gupta

Budget Estimates	Estimated Expenditure (As per NIEPA rules)
TA to Participants	30 @ 20,000=6,00,000
Boarding and Lodging of the participants	30*2*1000= ,60,000
Local Conveyance and Honorarium to resource persons	5*2000* 2 = 20,000
Travel and Hospitality to outstation Resource Persons	2*40,000=80,000
TA DA Boarding Lodging to NIEPA faculty (for field Based Programme)	-----
Expenditure on stationary, Photocopy Bags/ folders, special lunch/dinner High Tea	40*400=16000
Transport arrangement for local/ outstation field visit	-----
Contingency Expenditure if any	10,000
Total	7,76,000

12. XXXVII International Diploma in Educational Planning and Administration

Title of the Programme	37th International Diploma in Educational Planning and Administration (IDEPA)
Introduction	IDEPA endeavors to promote the spirit of Regional Corporation, international understanding and goodwill through exchange of experiences on subject matter

	and issues important to the development of human resource. With this mission, it aims at augmenting capabilities and competencies to educational planning and administration. Its objectives are to:
Objective of the Programme	<ul style="list-style-type: none"> • Understand educational developments in the developing countries with particular reference to policy, planning and management, especially on quality and equity issues relating to school, vocational and higher education. • Encompass the principles, concepts and techniques of educational planning, supervision, administration, management and leadership for fulfilling the national goals and meeting local requirements of various countries. • Develop skills of analysis, statistical interpretation, forecasting, project preparation for macro and micro level educational planning, on the one hand, and effective managerial leadership skills in educational administration, project management and programme implementation on the other.
Theme	Educational Planning and Administration
Date and Venue	February 1 to July 30, 2021 NIEPA
Participants	Educational personnel of sister countries engaged in the planning and administration of elementary, secondary sectors of education at the national, provincial, district or institutional level are eligible.
Out put	International Cooperation
	<p>The funding for the programme is done under ITEC/SCAAP/Colombo Plan, Ministry of External Affairs, Government of India.</p> <p>Indian Government provides financial assistance under various schemes like Indian Technical and Economic Cooperation (ITEC), Special Commonwealth Assistance for Africa Programme (SCAAP) and Colombo Plan. International agencies also provide funding to the IDEPA trainees – like UNESCO, UNDP, UNICEF, World Bank, Swedish International Development Agency (SIDA), and Commonwealth Fund for Technical Cooperation (CFTC), Asian Development Bank (ADB), Danish International Development Assistance (DANIDA) and British Council.</p> <p>NIEPA does not provide fellowship or any financial assistance to the participants of the programme.</p>
Faculty	Prof. Veera Gupta Dr. Mona Sedwal

Budget Estimates	Estimated Expenditure (As per MEA rules)
Local TA to Participants/ Airport Pick up-drop	1470 per participant
Boarding and Lodging of the participants	1500+800 = 2300/- per day/ per participant
Honorarium to resource persons and Local Conveyance / Institutional Fee	4200*13 = 54600 per participant

Travel and Hospitality to outstation Resource Persons	-----
TA DA Boarding Lodging to NIEPA faculty (for field Based Programme)/ course fee	-----
Expenditure on stationary, Photocopy Bags/ folders, special lunch/dinner High Tea/ Book allowance and project allowance	7000/- per participant
Transport arrangement for local/ outstation field visit	28875/- per participant
Contingency Expenditure if any/ Inaugural and Valedictory allowance	300/- per participant

RESEARCH PROJECTS

Research Title	Faculty	Description	Status
Completed Projects			
A Study of Private Franchises Providing Pre-School Education in Delhi	Dr. Savita Kaushal	<ul style="list-style-type: none"> - Tools prepared and pilot tested. - Data collection under progress 	Report Submitted
A critical Assessment of State Level Capacity Building Institutions in Education	Prof. Veera Gupta	The Study is relating to SCERTs and their programmes	Report is prepared
On Going Projects			
Education among the Scheduled Caste Children: An Intensive Study of Two Villages of Rajasthan	Prof. B.K.Panda	<ul style="list-style-type: none"> - Review work completed - Tools developed - Ready for field testing 	Not initiated.
A Comparative Study of Social Dynamics and School Management in Educationally Backward Block and Non-Educationally Backward Block of Rajasthan	Dr. Mona Sedwal	A study is being proposed in the state of Rajasthan.	To be Initiated
An Intensive Study to Critically Examine the Present vis-a-vis Futuristic Role and Functions of Educational Administrators in Order to Identify Training Needs	Prof. B.K.Panda Dr. Mona Sedwal	A national study is being proposed.	The desk review is under process.

FACULTY PROFILE OF THE DEPARTMENT

The Department of Training and Capacity Building in Education (DTCBE) is led by a Professor, and two Assistant Professors.

Faculty Members

Professor Bijoy Kumar Panda (on leave)

Professor and Head, Department of Training and Capacity Building in Education

A Doctorate in Educational Anthropology with an intensive and specialized Nine months Diploma in Educational Planning and Management from International Institute for Educational Planning, Paris, France (alumni of IIEP-UNESCO-Paris, France); specializes in developing and Designing Training Programmes for the Educational Administrators; Training of Trainers; Comparative Education and Education of the Disadvantaged Groups. Served in joint review missions. Published books and developed modules for the school administrators and school heads. Organised a variety and number of national and international training programmes for school administrators and principals. Provided guidance to more than a dozen doctoral students and conducted several research studies and published research papers in reputed journals.

Professor Veera Gupta

Professor and Head (I/C), Department of Training and Capacity Building in Education

Prof. Gupta is a policy planner, implementer, researcher and professor of educational policy. She has worked in academic, research and regulatory bodies. She has experience of working with national, international and bi-national organizations on variety of assignments. Her areas of interest are Policy planning and implementation in the areas of teacher education, vocational education, special education and guidance and counseling. She has many publications to her credit.

Dr. Savita Kaushal (on lien)

Assistant Professor, Department of Training and Capacity Building in Education

PhD (Education) from Central Institute of Education, Delhi University. She has received training in Digital Material Development and Production at Johannesburg, South Africa, sponsored by the Commonwealth of Learning, Vancouver. She has various research papers in national and international journals to her credit and has contributed modules for NIOS, IGNOU and Centre for Open and Distance Learning, Jamia Millia Islamia. She was Member of the Editing Committee of the Report of the International Conference on Models for Educating Street Children using Open Schooling Methodologies and has done script writing for the educational films for the open school learners. Her writing includes Constructivist Approaches to Teaching Learning - A Handbook for Teachers of Secondary Stage (NCERT Publication); Four Decades of Distance Education in India (IGNOU); module for material on Early Childhood Care and Education, (developed by the NIPCCD in collaboration with UNESCO). She has contributed to the training package for ODL functionaries as a joint venture between NIOS, India and Commonwealth of Learning (COL), Vancouver. She was also member of Committee for preparation of Draft Curriculum Framework on Vocational Education through Open Schooling.

Dr. Mona Sedwal

Assistant Professor, Department of Training and Capacity Building in Education

Ph.D. (History of Education), from Jawaharlal Nehru University, New Delhi. She has worked extensively in the area of Education for All (EFA) at National University of Educational Planning and Administration, in collaboration with UNESCO, UNICEF and the Government of India's Ministry of Human Resource Development and brought out several publications in the related area. She contributed in the publication of two books published by Oxford University Press entitled *India Education Report: A Profile of Basic Education in India*, edited by R. Govinda, 2002 and *India Education Report: Progress of Basic Education*, edited by R. Govinda and Mona Sedwal, 2017. She was associated in the preparation of Country Report entitled 'India' published in 2000 and 2007. She was also associated in the preparation of a synthesis document entitled *Different Approaches for Achieving EFA: Indian Experience* published jointly by UNESCO, New Delhi and National Institute of Educational Planning and Administration (NIEPA), New Delhi, 2003. She played a significant role in the publication of state reports and thematic papers for the National Evaluation of Operation Blackboard in 2007. She has authored two books in history of education entitled *Genesis and Growth of University Education in India* and *Development of University Education*. She has authored and co-authored several articles related to history of education, teacher education and disadvantaged groups. She has prepared *Practical Tips for Teaching Multigrade Classes* for the series on *Embracing Diversity: Toolkit for Creating Inclusive, Learning-Friendly Environments* Specialized Booklet 4 published by UNESCO Bangkok, 2013. Her research interests are related to history of education, higher education, teacher education and disadvantaged groups.